



**Hanover Township Board of Trustees
April 10, 2019 Meeting Minutes**

Call to Order: Board President Larry Miller called the meeting to order at 6:10 PM and then led the pledge of allegiance and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Miller, Buddo and Johnson present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark; Project Coordinator Julie Prickett and BCSO Deputy Tanner.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Buddo, to approve the March 13, 2019 Regular Meeting minutes, approve warrants for release/distribution and approval of reports. Upon roll call, all three Trustees voted yes to approve all.

Guest Presentation: There were no guest presentations.

Citizen Participation: None of the citizens in attendance chose to address the Board.

Administration Reports

Law Enforcement: Deputy Tanner gave the following report for the month of March 2019:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for March 2019

Activity Area

Month Totals*

YTD

- Dispatched Calls: 231

679

- Felony Reports: 04 07
- Misdemeanor Reports: 21 58
- Non-Injury Crash: 12 38
- Injury Crash: 07 18

Total Reports: 44.....120

- Assists/Back Up: 25 69
- Felony Arrests: 00 00
- Misdemeanor Arrests: 07 18
- OMVI Arrests: 00 00

Total Arrests: 0718

- Traffic Stops: 16 47
- Moving Citations: 15 48
- Warning Citations: 02 05
- Civil Papers Served: 1 03
- Business Alarms: 1 02
- Residential Alarms: 05 21
- Special Details: 18 38
- COPS Times: 5,200 (*Min.*) 15,600 Min
- Vacation Checks: 24 45

Reporting: Prepared by BEH.

Fire/EMS: Chief Clark presented the following report for the month of March 2019:

Hanover Township Fire Department
Monthly Report for March 2019- Phil Clark Fire Chief
(Presented in April 2019)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	48	162
• Motor Vehicle Accidents:	09	28
• Fire Runs:	10	28
• Fire Inspections:	00	02
• Knox Box Details	00	00

- Other 00 00

- Total for the month: 67 Runs/Operations
(Fire/EMS Runs)

Total Year 2019: 220 Runs/Operations

(Mar 2018: 54 Runs/Operations)

Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average: 743
Total for 2013	750	13 Year Average: 707 since 2006
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	
Total for 2006:	505	

Road/Cemetery: Road Superintendent Scot Gardner presented the following report for the month of March 2019:

**SUPERINTENDENT'S REPORTS
(April 10, 2019)**

Millville Cemetery Operations Report March 1 through March 31, 2019

3 Graves sold to Township residents (@ \$610)-----	\$1,830.00
3 Graves sold to nonresidents (@ \$895)-----	\$2,685.00
0 Old resident graves-----	\$ 0.00
9 Full Interments-----	\$ 8,600.00
0 Baby interments-----	\$ 0.00
2 Cremations-----	\$ 800.00
Foundation and Marker installation fees-----	\$2,037.40
0 Grave Transfer-----	\$ 0.00
Donations-----	\$ 0.00
Total: -----	\$ 15,952.40

Other Cemetery activities:

1. Fixed graves and sink holes
2. Cleaned the office and garage
3. Picked up and removed flowers from stones
4. Removed a tree stump
5. Set two Veteran markers

**Road, Streets and Park
(Scot Gardner)**

1. Picked up rolls of carpet on Darrtown Road.
2. Cleaned catch basins on Darrtown Road, Columbus Drive and Hogue Road.
3. Picked up a deer carcass on Stahlheber Road.
4. Performed ice and snow control on March 3.
5. Replaced missing street name signs on Sharkey Court and Hanover Place.
6. Fixed ruts in a yard left by the life squad during a snow event.
7. Repainted the railroad pavement marking on Hussey Road at the request of the Railroad.
8. Checked roads and cut up downed limbs after a wind storm event.
9. Removed two downed trees and stumps in the Decamp Cemetery and picked up limbs from the Millville Reilly Cemetery.
10. Fixed pot holes and put cold patch across roads that are sinking due to critical culvert failures.
11. Built carpenter bee traps and hung them at the Gazebo.
12. Picked up litter around the recycling dumpsters.
13. Flushed the beet juice brine mix out of the trucks and pump station.
14. Worked on equipment.
15. Performed monthly truck, park, and storm water inspections.

Administrator's Report (Financials and Personnel Issues)

Mr. Henry presented the following report to the Board:

Administrator March Summary Report
(April 2019)

- **OHIO BWC:** Attended Ohio Safety Congress training/ classes which helps to reduce the Townships BWC costs. Sought information about reclassifying the Fire Department to get a better premium rating category.
- **Association for the Blind:** Met with a representative from the Association for the Blind regarding supplies and services they provide. A determination was made there were some items the Township needed that could be purchased for use at a cheaper price than current sources used. An order was placed and successfully filled.

- **Fire/EMS Run Data:** Dispatch Log information for March 2019; Prepared summary overview of data.
- **Fire Department:** Continued working with the Fire Chief and potential vendors regarding specifications and cost for a Command Vehicle replacement as discussed/ approved with the Board of Trustees.
- **Nuisance Properties:** Final donation forms were prepared to enable a meeting with County Land Bank representatives. A date will be set in April to have a preliminary meeting to outline next steps. Working on properties located along Hamilton Richmond Road, Stahlheber Road and Del Rio.
- **Special Event Radios:** Using a prior BREC Community Connections Grant hand held portable radios were purchased for use by staff and the Park Committee during special events and possibly for use in daily field communications.
- **Fiscal Operations:** The Fiscal Officer and Administrator are reviewing the approved list of capital purchases for the Road and Fire Departments to work out financing options and best approach for the most cost-effective operations.
- **Grants:** Received notification from the Butler Rural Electric Cooperative Community Connections program that two Township applications were approved for limited amounts to purchase another Lucas System unit for the Fire Department and an AED unit for the Road Department.
- **Records and Records Commission:** Ongoing- A Records Commission meeting was held December 12, 2018. New Records Commission was formed in January. Working on changes approved by the Records Commission in regard to the existing retention schedule. Still need space for new records.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals. Worked with Ms. Prickett on payroll issues and time sheets for staff.
- **Snow and Ice Control:** Sent in request for participation with the Butler County Engineer's Office in ordering Salt for the 2019-2020 winter season.
- **Decamp Road Drainage Issue:** The Township has been dealing with an ongoing drainage complaint from Mr. Jones who resides at 2398 Decamp Road which is caused by runoff from a farm in Reily Township. Hanover Township has dug out the ditch from time to time but the permanent solution rests with Reily Township and the farmer. BCEO Stormwater management section was asked for assistance but they responded they had no jurisdiction. The Hanover Board will be asked to pass a resolution to ask Reily for their assistance.

- **Nuisance Procedures and Zoning:** Met with the Morgan Township Zoning Inspector to discuss nuisance statutes and procedures/forms. Also discussed key zoning measures that would be useful for eliminating junk cars and junk properties.
- **Wencella Drive Drainage Issues: Ongoing-** In January and February began investigation into sink hole problems in and out of the right of way as presented to the Board in January. Will be working on information and documents to seek help from the County Engineer's Office. Road Department did some initial repair work in the right of way. Still need to determine what to do in the long run.
- **Strategic Planning Issues and Challenges:** Prepared an outline of strategic planning issues, challenges and equipment needs for the years 2019-2024 for review by the Board of Trustees at a future planning session. Need follow up to determine key priorities of the Board.

Personnel Actions and Other Items of Note

Personnel actions and appointment of new personnel:

Fire Department:

Continued work on specifications and ordering of a new command vehicle.

Road Department and Cemetery:

Cody Marlow: Returning Public Works Worker II part time seasonal at a new rate of \$11.85 per hour effective April 1, 2019 within the approved Township Pay Plan. Employment records on file.

Landyn Gabbard: Returning as a public Works Helper (Cemetery) part time seasonal at a rate of \$8.60 per hour within the Township Pay Plan effective April 11, 2019 subject to final background approval.

William A. Flynn: Hire as a Public Works Worker III (CDL) 2456 Columbus Drive Hamilton, Ohio 45013 at a rate of \$14.50 per hour part time seasonal (cemetery) effective April 15, 2019 subject to final background approval.

Other General Actions Non-Personnel Related: (Still in Progress- Ongoing)

Ongoing: Studying ways to secure records properly and find space as the Township storage is limited at this time. Also still have to finish new formatting of approved Records Retention Schedule to be presented to the state. Older files have been placed in file cardboard storage boxes. (Still working on these issues). Records storage is a problem as space is very limited.

Admin Security and Protection of Records: Additional security measures were installed for the administration offices and entry ways. Continuing to box older records in temporary card board file boxes stored in the garage area. More permanent solutions need to be determined.

Road Department Truck: The unit is in final phases of completion. Should have the unit by the end of April 2019.

Strategic Planning Session Needed: A working meeting is recommended to assess the direction of the Township and priorities as schedule changes, costs, and settlements of new revenue have been received. This would include discussion of the adjustments made to the 2018 Road Program, the 2019 Road Program issues, equipment purchases, and projections for the future. Date was set for February 5, 2019. Broad overview objectives were set. Follow up is needed.

Of Note- Budget Information for March 31, 2019

Cash Balance as of March 31, 2019: \$1,282,053.24

- 1) **Total Expenditures all funds for March 2019: \$202,921.25 / Revenue: \$214,232.66**
- 2) **Total General Fund cash on hand March 2019: \$503,427.44 (39.27%) of Total funds**
- 3) **Total Fire/EMS Fund cash on hand March 2019: \$343,980.57 (26.83%) of Total funds**

4) *Monthly Revenue and Expenditure Reports by fund are attached to this report.*

History of Cash Balances

Fiscal Year 2014

Jan-Cash Balance: \$1,380,611.21
Feb-Cash Balance: \$ 1,331,175.05
Mar-Cash Balance: \$1,259,054.92
April-Cash Balance: \$1,546,929.78
May-Cash Balance: \$1,524,373.14
June-Cash Balance: \$1,506,977.71
July-Cash Balance: \$1,517,738.15
Aug-Cash Balance: \$1,286,101.15
Sept-Cash Balance: \$1,533,842.91
Oct- Cash Balance: \$1,444,676.89
Nov- Cash Balance: \$1,384,569.72
Dec-Cash Balance: \$1,324,682.90

Fiscal Year 2015

Jan: \$1,148,374.71
Feb: \$1,158,413.75
Mar: \$1,551,667.37
Apr: \$1,458,584.04
May: \$1,477,662.73
June: \$1,393,267.44
July: \$1,332,264.37
Aug: \$1,125,949.35
Sept: \$1,449,880.79
Oct: \$1,362,945.99
Nov: \$1,194,472.00
Dec: \$1,093,559.61

Fiscal Year 2016

Jan- Cash Balance: \$1,086,880.70
Feb- Cash Balance: \$ 975,051.11
Mar- Cash Balance: \$ 929,271.02
Apr- Cash Balance: \$1,259,751.18
May- Cash Balance: \$1,256,517.69

Fiscal Year 2017

Jan: \$ 888,346.09
Feb: \$ 902,459.77
Mar: \$ 900,176.59
Apr: \$1,471,639.15
May: \$1,413,018.92

June- Cash Balance: \$1,231,659.27	June: \$1,359,085.19
July- Cash Balance: \$1,136,203.94	July: \$1,321,950.79
Aug- Cash Balance: \$1,088,071.02	Aug: \$1,274,996.15
Sept- Cash Balance: \$1,231,337.97	Sept: \$1,646,935.23
Oct- Cash Balance: \$1,199,176.98	Oct: \$1,511,096.61
Nov- Cash Balance: \$1,083,268.01	Nov: \$1,286,649.51
Dec- Cash Balance: \$1,046,996.51	Dec: \$1,243,274.81

Fiscal Year 2018

Jan- Cash Balance: \$1,163,186.72
Feb- Cash Balance: \$1,073,432.10
Mar- Cash Balance: \$1,074,034.55
Apr- Cash Balance: \$1,716,834.06
May- Cash Balance: \$1,692,832.17
June- Cash Balance: \$1,622,292.66
July- Cash Balance: \$1,646,449.31
Aug- Cash Balance: \$1,584,537.39
Sept- Cash Balance: \$1,913,802.96
Oct- Cash Balance: \$1,598,162.43
Nov- Cash Balance: \$1,510,806.10
Dec- Cash Balance: \$1,415,972.54

Fiscal Year 2019

Jan- Cash Balance: \$1,285,186.49
Feb- Cash Balance: \$1,284,662.00
Mar- Cash Balance: \$1,282,053.24

General Notes: The Fiscal Officer and Administrator are very concerned about the ongoing significant negative impact of property devaluations and state cuts have had on the budget/revenues as discussed in previous Board briefings and reports. Plans are underway to make any necessary adjustments for fire operations until levy revenues are received the first half of 2017. Other areas such as road related issues and General Fund problems continue to exist and will need attention as previously discussed. The Tax Budget filed in July 2016 had some significant reductions. Tax revenue is not rebounding and consideration of an operating levy or other related levy in 2017 is critical to the Township well-being.

January 2017: Although expenses were held to essential items in 2016 and the total expenditures for 2016 were below 2015 expenditures showing a reduction of \$52,554.69, the General Fund revenues continue to shrink. The Township cannot continue to provide existing service levels through the General Fund as revenues continue to decrease.

July 2017: The Township has not fully recovered from the State of Ohio cuts in revenue to the Township as well as the decrease property values. AS the lower valuation impacted the tax base, the overall budget and specifically the General Fund has decreased below 2015 levels. Projections for 2018 are slightly better but still below levels prior to 2015. To account for these shortages when faced with increasing costs, staff has been limited and no new maintenance projects have been undertaken in all areas- only absolutely necessary repairs.

September 2017: Questions arise about the Local Government allocation of the General Fund which has been shrinking over time. In 2007 Hanover Township's allocation was \$278,971.00; in 2017 the amount certified by the County Budget Commission is \$128,166.50 or a 54.1% decrease over this period.

December 2017: With the approval of the General Operating Levy, an additional \$368,262.00 is anticipated per year received in Fiscal Years 2018 through 2022 which will ease the strain on the General Fund. Identified projects needing attention over the 5-year period totals over \$1,890,560.00 with total expected revenue of \$1,841,310.00.

April 2018: Settlement from the County Auditor received second week of April. 2018 Road Program may need adjustment. CD Funding cleared for the sink hole problem on Amarillo Drive.

July 2018: New vehicles for the Fire Department and Road Department will be arriving the last quarter of the year. Lease Purchase agreements and financing must be set up while protecting the Township's Bond Rating. These costs should be examined when a Township Strategic Planning Session is scheduled by the Board.

November 2018: The Township strategy and goal session should be scheduled by the Board in January 2019 after close out of the 2018 fiscal year.

February 2019: Strategic Planning Session to be scheduled.

Mr. Henry also distributed revenue and expenditure reports to the Board.

Old Business

March 2019 Fire/EMS Run Data Summary: Mr. Henry provided the run data summary for the month of March and noted the average response time was 8.70 minutes. The busiest day for runs was Mondays and second shift was the busiest shift.

Final Steps – Shady Nook – Update: Mr. Henry reported that the Township still had not received pending documents from Ms. Ommert's attorney and the attorney was not responding to emails or phone calls. Mr. Miller suggested sending a certified letter to Ms. Ommert, notifying her that the Township would be proceeding with demolishing the building on the property. Mr. Henry recommended continued follow up with the attorney and if no response seek the advice of the Prosecuting Attorney regarding next steps including sending a letter indicating that Ms. Ommert has 30 days to comply and should she fail to do so the Township will proceed with additional legal action which may include filing suit against Ms. Ommert.

Other Nuisance Properties Update: Mr. Henry stated there were no changes to the Nuisance Property Status Report presented to the Board at the March meeting.

Other Old Business:

There was no other Old Business.

New Business:

Resolution No. 29-19 – Recognition of Life Saving Efforts – Deputy Dreske: Mr. Henry explained that Resolution No. 29-19 was legislation to recognize the heroic life-saving efforts of Deputy Robert Dreske. Sergeant Gephart of the Butler County Sheriff's Office addressed the Board and described how Deputy Dreske rescued two unconscious individuals from a burning vehicle. Mr. Buddo made a **motion** to adopt Resolution No. 29-19, which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Resolution No. 29-19

Recognizing the Outstanding Life Saving Efforts and Service of Butler County Sheriff's Deputy Sheriff Robert J. Dreske on March 10, 2019

Whereas, Butler County and Hanover Township are blessed to have many individuals who perform acts of service and in special circumstances life saving efforts; and

Whereas, a special circumstance occurred on March 10, 2019 when a motor vehicle accident took place in the vicinity of 1991 Hamilton Richmond Road in which a Duke Energy utility pole was struck; and

Whereas, the occupants of the motor vehicle were unconscious and flames were engulfing the vehicle; and

Whereas, Deputy Dreske was off duty and was the first one on the scene and noticed the imminent threat to life as the two individuals were unconscious in the burning vehicle; and

Whereas, Deputy Dreske rescued the two occupants by pulling them from the rear of the vehicle as fire entered the passenger area thereby saving their lives,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That on behalf of Hanover Township Fire Department and officials, Deputy Robert J. Dreske is hereby recognized for exceptional service and effecting a rescue thereby saving two lives from extremely serious injury or death.

Section II. That the Board of Trustees, Fiscal Officer, Fire Department and staff salute the efforts of Deputy Dreske and express their utmost appreciation to Deputy Dreske.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Larry Miller
Jeff Buddo

Attest:

Gregory L. Sullivan

The Board presented Deputy Dreske a framed copy of the resolution and a certificate of appreciation.

Resolution No. 30-19 – Recognition of Outstanding Public Service – Roger Gates: Mr. Henry explained that Resolution No. 30-19 was legislation to recognize Mr. Roger Gates, who had recently retired, for his outstanding public service with the Butler County Prosecutor’s Office. Mr. Johnson made a **motion** to adopt Resolution No. 30-19, which was seconded by Mr. Buddo. Upon roll call, all three Trustees voted yes.

Resolution No. 30-19

Recognizing the Outstanding Professionalism, Dedication and Public Service of Roger Gates, Assistant Prosecuting Attorney, Butler County Prosecutor's Office

Whereas, Butler County and Hanover Township are fortunate to have many individuals who exhibit exceptional professionalism, dedication to public service and selflessly give of their time to help others to help improve the quality of life; and

Whereas, Roger Gates has served many years as the chief legal counsel advising Hanover Township Officials as the Township has faced many challenges over the years and consistently has demonstrated professionalism, dedication and willingness to give of his time to provide excellent guidance; and

Whereas, in working with Hanover Township Officials, Roger Gates has been a key element in helping the Township to stay on course as it has worked to fulfill the logo of the township "Growing Towards The Future"; and

Whereas, Roger Gates has retired from the Butler County Prosecutor's Office and as such it is appropriate to recognize his contributions and service,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That on behalf of Hanover Township Officials and its residents, the Board salutes Roger Gates for his outstanding professionalism, dedication, and excellent public service in helping to guide the Township.

Section II. That the Board of Trustees, Fiscal Officer, Township Administrator and other officials hereby express their sincere appreciation for Mr. Gate's guidance and support over the years as well as to wish him the best in retirement.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Attest:

Larry Miller _____
Jeff Buddo _____
Douglas L. Johnson _____

Gregory L. Sullivan
Fiscal Officer/ Clerk

The Board presented a framed copy of the resolution and a certificate of appreciation to Mr. Gates.

Resolution No. 31-19 – Authorize Fire Station Repairs: Mr. Henry explained that Resolution No. 31-19 was legislation to authorize a contract with Lauer Masonry Restoration, Inc. to perform work to address the water leak problem at the Fire Station building. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 31-19, which was seconded by Mr. Buddo. Upon roll call, all three Trustees voted yes.

**Resolution No. 31-19
Authorizing Contract for Fire Station Water Filtration Issues**

Whereas, the Fire Chief and Township Administrator have been working with specialists to determine water infiltration/ leaks into the Fire Station at different interior locations; and

Whereas, efforts have been made to patch the infiltration leak locations but with no long term success; and

Whereas, Lauer Masonry Restoration, Inc. provided a thorough evaluation of the issue and has recommended a plan of action to solve the problem identified,

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees of Hanover Township authorize the professional services offered by Lauer Masonry Restoration, Inc. to solve the interior water infiltration problem at the Hanover Township Fire Station as per their proposal at a cost not to exceed \$8,200.00.

Section II. That the Township Administrator is hereby authorized to sign and execute all documents associated herewith.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Vote

Attest and Authenticate:

Larry Miller

Jeff Buddo

Douglas L. Johnson

Gregory L. Sullivan

Fiscal Officer/Clerk

Decision to be Made – Proposed Alternative Chip Seal Program 2019 from BCEO: Mr. Henry reported that the bids for chip and seal came in over budget. Mr. Henry and Mr. Gardner recommended deleting Brunner and Hussey Roads from the list of roads for chip/seal work in 2019 and to apply any savings that may be realized toward culvert repairs. Mr. Miller made a **motion**, seconded by Mr. Buddo, to accept the recommendation provided by the Administrator and the Road Superintendent. Upon roll call, all three Trustees voted yes.

Banquet Center Update – Information from Rezoning Hearing: Mr. Henry reported that he attended the rezoning hearing for the site for the proposed banquet center and the County approved the rezoning request. Mr. Henry introduced Melanie Barnes, one of the owners of the banquet center site, who addressed the Board. Ms. Barnes stated that “Hanover Reserve” would be the name of the banquet center. She explained that the next step would be to meet with engineers to develop site prep plans and that a traffic study would also be conducted. Ms. Barnes indicated that plans are to have the Banquet Center open in April 2020.

Resolution No. 32-19 – Request to Reily Township – Drainage Issue 2475 and 2398 Decamp Road: Mr. Henry explained that Resolution No. 32-19 was legislation to make an official request to Reily Township to assist with a drainage problem. Mr. Henry explained that a property on Reily Township was creating a run-off drainage problem on Decamp Road. Mr. Henry noted that the last heavy rain caused flooding on the roadway. After some discussion, Mr. Buddo made a **motion** to adopt Resolution No. 32-19, which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Resolution No. 32-19

Requesting Assistance Through Reily Township to help Address a Run Off/ Drainage Problem Affecting Decamp Road and Adjacent Property Owner

Whereas, farmland runoff and sediment from 2475 Decamp Road has filled in the public ditch line and clogged the culvert pipe underneath Decamp Road; and

Whereas, the sediment has filtrated to the property located at 2398 Decamp Road causing problems and during heavy rainfall, road flooding occurs; and

Whereas, the Hanover Township Road crew has cleaned out the ditch line periodically and tried to keep the pipe open but these efforts are temporary as the long term resolution lies with trying to stop or redirect the runoff and sediment from directly filling in the drainage ditch and culvert pipe; and

Whereas, the Butler County engineer's Office Storm Water Management Group has indicated there is nothing they can do help and the farmland at 2475 Decamp Road is located in Reily Township,

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That this matter be referred to Reily Township to seek assistance in developing measures to protect the right of way and provide for adequate redirection of the farmland runoff to prevent filling in of the ditch and flooding of the roadway.

Section II. That the Hanover Township Road Department is authorized to work with and cooperate where appropriate with Reily Township officials to address this issue.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Vote

Attest and Authenticate:

Larry Miller

Jeff Buddo

Douglas L. Johnson

Gregory L. Sullivan

Fiscal Officer/Clerk

Resolution No. 33-19 – Approve Financing – Road Department Mower: Mr. Henry explained that Resolution No. 33-19 was legislation to authorize the financing of a mower. After some discussion, Mr. Buddo made a **motion** to adopt Resolution No. 33-19, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 33-19

Authorizing Hanover Township's Financing of the Purchase of a New Alamo Machete Boom Mower through Participation in the State of Ohio Cooperative Purchasing Program (Ohio Revised Code 125.04) From Southeastern Equipment Company, Incorporated and utilizing Baystone Government Finance KS State Bank

Whereas, Resolution No. 28-19 authorized the purchase of a New Holland Alamo Machete Boom Mower through Southeastern Equipment Company, Incorporated 404 Breadon Road Monroe, Ohio 45050, State of Ohio Contract Number STS515 #800316 for the purchase of a New Holland TS6.110-2 Tractor with a 22' Alamo Machete Boom Flail Axle Mower for a price not to exceed \$122,186.40; and

Whereas, the Fiscal Officer and Township Administrator have been exploring finance options for this purchase and have determined working with Baystone Government Finance KS State Bank is the best method and rate for the aforementioned acquisition; and

Whereas, when the current General Operating Levy was approved there was a published list of capital items to be purchased which included replacement of a Road Department Mower with attachment (1994 Ford Model- New Holland),

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That approval is hereby granted to finance said acquisition through Baystone Government Finance KS Sate Bank for a period of three years at a an interest rate of 3.870 percent with first payment of \$42,388.50 due at closing.

Section II. That the Fiscal Officer and Township Administrator are authorized to execute all documents and commitments related hereto.

Section III. That when appropriate the Township Administrator may sell through public means consistent with Ohio Revised Code provisions Road Department Mower with attachment (1994 Ford Model- New Holland).

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Vote

Attest and Authenticate:

Larry Miller

Jeff Buddo

Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/Clerk

Motion – Approve Crack Sealant Purchase: Mr. Henry explained that in past years the Township has purchased crack sealant to be applied by Township crews or by BCEO staff. This year the Road Superintendent has recommended that crack sealant and application equipment be purchased through D.J.L. Material and Supply. The order in addition to application equipment will consist of 3 pallets regular and 1 pallet Fiber for a total cost of \$7,335.00. After some discussion, Mr. Buddo made a ***motion***, seconded by Mr. Johnson, to approve the crack sealant purchase as recommended by the Road Superintendent. Upon roll call, all three Trustees voted yes.

Resolution No. 34-19 – Approve New Contract with Medicount Management Incorporated: Mr. Henry explained that Resolution No. 34-19 was legislation to authorize renewal of a contract with Medicount Management for third party billing services associated with EMS operations. Mr. Henry reported that service has been satisfactory, and he noted the contract would be for a

four-year period. After some discussion, Mr. Buddo made a **motion** to adopt Resolution No. 34-19, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 34-19

Approve and Authorize Renewal Agreement with Medicount Management Incorporated for Third Party Billing Services Related to EMS Operations

Whereas, Hanover Township Fire Department has successfully contracted with Medicount Management Incorporated for third party billing services associated with EMS operations;

Whereas, the Fire Department administration has recommended renewal of services with Medicount Management Incorporated for a multi-year period; and

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the renewal of third party billing services for EMS operations through Medicount Management Incorporated is approved subject to final review and approval of the Township Administrator.

Section II. That the Township Administrator is hereby authorized to execute any documents related thereto with an agreement period not to exceed four years.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of April 2019.

Board of Trustees

Vote

Attest and Authenticate:

Larry Miller
Jeff Buddo
Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/Clerk

Motion – Accept Grant Awards – Butler Rural Electric Cooperative: Mr. Henry explained that the Township received notification that partial grants were awarded to Hanover Township in the amount of \$595.00 to purchase a portable AED Unit for the Road Department and \$595.00 toward the purchase of an additional Lucas System for the Fire Department, both on a

reimbursement basis. For audit purposes and expenditure, a motion is necessary to accept the award and authorize expenditures. Motion made by Mr. Buddo, seconded by Mr. Miller, to accept the Butler Rural Electric Grant #1903058 in the amount of \$595.00 (AED Unit) and Grant #1903059 for \$595.00 (Lucas System) and authorize expenditures related thereto. Upon roll call, all three Trustees voted yes.

Motion – Approve EMA Assessment Payment: Mr. Henry explained that according to State statute the Emergency Management Agency of Counties may execute agreements with political subdivisions which includes a per capita assessment fee based upon census information with said fees applied to operational costs. The Assessment for 2019 for Hanover Township is \$3,315.00 which has not increased over the last eight years. After some discussion, Mr. Johnson made a motion, seconded by Mr. Buddo, to authorize payment of the EMA assessment for 2019. Upon roll call, all three Trustees voted yes.

Other New Business


Under Other New Business, Mr. Henry asked the Trustees to note miscellaneous correspondence and general information in their meeting packets which included: Butler County Building Permit Report for March 2019; an Ohio Township Association legislative update; Butler Rural Electric Notice of Annual Meeting April 25, 2019; correspondence from Duke Energy regarding natural gas pricing; correspondence from VIE Ability; newspaper articles regarding the new Spooky Nook recreation complex in Hamilton; and other miscellaneous correspondence.

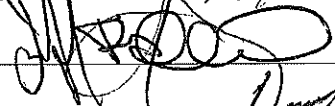
Also under Other New Business, Mr. Buddo indicated he would attend the Butler Rural Electric annual meeting and dinner on behalf of the Township.


Also under Other New Business, Mr. Henry reported that he had contacted a company that provides simple metal storage structures and he would be presenting a proposal to the Board at a later date to acquire a structure to house Township equipment.

There being no further action or matters to consider, adjournment was in order. **Motion to Adjourn:** Mr. Johnson moved, seconded by Mr. Buddo, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.

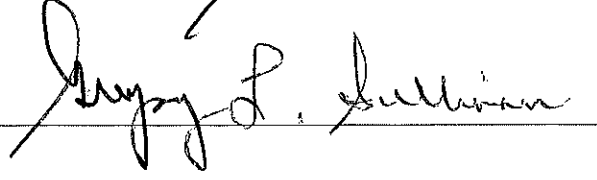
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Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Larry Miller, President:  _____

Jeff Buddo, Trustee:  _____

Douglas L. Johnson, Trustee:  _____

Date: 5-8-2019

Verified by: Greg Sullivan, Fiscal Officer:  _____